



“ Pearls for Success:
Improving Board
Engagement ”

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Spell out expectations

- ▶ Read and understand the Board expectations document
- ▶ Understand the fiduciary responsibility of a Board member
- ▶ Be familiar with strategic framework
- ▶ Be familiar with PACEP bylaws
- ▶ Respond to PACEP emails within 24 hours of receipt

Spell out expectations

- ▶ Have the support of your Chair, CMO, etc...for the time needed for PACEP responsibilities
- ▶ Be aware of, disclose and minimize conflicts of interest
- ▶ Prepare for Board meetings ahead of time by reading all provided materials
- ▶ Keep confidential Board discussions and information

Spell out expectations

- ▶ Disagreements and differing opinions will be voiced during Board discussions; however, after a Board decision is made on a topic, Board members are expected to support that decision
- ▶ Be clear when speaking on behalf of PACEP, on behalf of your employer, or on behalf of some other interest
- ▶ Keep track of meetings and be on time and prepared
- ▶ Understand PACEP's role with other organizations inside and outside of EM and the house of medicine

Spell out expectations

- ▶ Be a public face representing PACEP and the specialty
- ▶ Recognize the history and development of important advocacy issues
- ▶ Engage actively in advocacy on behalf of PACEP
- ▶ Get to know your fellow board members and committee members
- ▶ Learn about PACEP Committees and their work

Spell out expectations

- ▶ Ask questions, participate in discussions
- ▶ Understand rules of meeting etiquette, meeting order, motions, voting, etc.
- ▶ PACEP is a working Board, it is critical to contribute as an individual Director
- ▶ Be respectful of staff time and resources

Helpful Strategies (Pearls)

- ▶ Hold a board orientation each year
- ▶ Invite newly elected board members, committee chairs, and leadership fellows to observe a board meeting before officially joining
- ▶ Create a google drive to house all important PACEP documents
- ▶ Invite full board, committee chairs, and leadership fellows to participate in Executive Committee

Helpful Strategies (Pearls)

- ▶ Assign a board member as a board liaison to all PACEP Committees
- ▶ Assign each board member a specific project that is reflective of their interests
- ▶ Have a board development activity as part of each board agenda
- ▶ Ask about new COI at each board meeting

Thank you for your time!

Questions?

