GIVEAWAY/PRIZE DRAWING REQUEST FORM



Please Note: If your giveaway/drawing item appears on the pre-approved items list, you do not need to complete this form.

Booth Number _____

Name of Exhibiting Company_____

Name of Person Completing Form_____

All promotional activities and giveaways must be pre-approved by ACEP Exhibit Management. This includes all items that are clearly acceptable (with the exception of descriptive product literature). Removal of items not pre-approved will be strictly enforced. *****PLEASE NOTE: If your giveaway/drawing item appears on the following pre-approved items list, you do NOT need to complete this form. *****

Actual "drawings" are not allowed in the booth during exhibit hours, however, attendees may register for a drawing to be held outside exhibit hours. Prizes or awards must have the approval of ACEP Exhibit Management in writing.

Distribution of all types of promotional items must be approved by ACEP Exhibit Management in writing no later than **Wednesday, December 16th.**

ITEMS TO BE APPROVED (PLEASE PRINT OR TYPE):

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

Email by **Wednesday, December 18th** to:

Sydney Truong
Educational Meetings Administrative Assistant
struong@acep.org

Pre-Approved Giveaway/Drawing Items

Please note: If your giveaway/drawing item is NOT listed below, please complete/submit the "Giveaway/Prize Drawing Request Form"

Per PHrMA, AdvaMed, and AMA guidelines, pharmaceutical and medical device companies may only distribute product literature. All other companies may distribute items from the below lists:

Giveaways:

back massagers
backpacks
badge reels
bags (totes, canvas, shopping)
ball caps
balls
bobblehead dolls
*bottled water
brochures
bubbles
business card holders
calculators
calendars
catalogs
cell phone chargers
coffee mugs
cold/hot packs
company literature
first aid kits
*Food: fruit, candy, chocolate, mints
golf balls
golf tees/towels
hand-held fans
hand lotion
hand sanitizer highlighters
key chains
lanyards
light up necklaces
lint rollers
lip balm
luggage tags
magnetic clips
magnifying glasses
manicure kits
memo holders
notepads
pedometers
pens
pencils
pins
portfolios
Post-it notes
screen dusters
sewing kits
Starbucks gift cards
stress balls
study guides
stuffed animals
tape measures
thumb drives
travel mugs
t-shirts

* Please note that any food or beverage items must be approved by the Convention Center caterer.

Drawings:

Apple Watch or similar
ACEP Bookstore Certificate
eReaders
Fitbit or similar
Golf clubs
Gift Cards (limit $250)
May not include VISA, AmEx, or MC gift cards
Labcoat
iPad, Tablet
Stethoscope
Textbooks

No company may give away or hold drawings for cash, trips, or tobacco.