1. Review the national ACEP Bylaws and identify any areas where revision may be appropriate and submit recommendations to the Board of Directors.
   - Potential changes to Article IX – Board of Directors, Section 4 – Removal and Article X – Officers/Executive Director and Section 3 – Removal. (Removal petition must be initiated by councillors present at that meeting but must contain at least one-third of the councillors present at the meeting at which the member was elected.)
   - Potential change to Article VIII – Council, Section 4 – Quorum to address voting by remote participation.
   - Potential clarifications regarding “present and voting” language throughout the Bylaws to address remote participation.

2. Review and approve chapter bylaws on behalf of the Board of Directors per the Chapter Bylaws Review Plan. Contact chapter representatives to discuss any suggested changes to the chapter’s bylaws.

3. Complete revisions to the additional Bylaws Guidance Document, Bylaws Committee Chapter Review Process, to ensure effectiveness and efficiency for chapters. Include best practices in committee communications with chapters and identify ways to assist smaller chapters in effectively maintaining their bylaws. Submit to the Board of Directors for approval.

4. Review proposed 2023 Bylaws resolutions to determine if there are conflicts with other portions of the Bylaws. Review proposed 2023 Council Standing Rules and proposed 2023 College Manual resolutions to determine if there are implications for the Bylaws if these resolutions are adopted. Provide comments to the resolution authors as needed.

5. Review 2022 Bylaws amendments adopted by the Council and the Board for potential Bylaws Committee action.

6. Review Referred Resolution 10(22) Candidate Members in the ACEP Council – Bylaws Amendment and work with the Membership Committee to provide a recommendation to the Council Steering Committee and the Board of Directors regarding the advisability of implementing the resolution. (Bylaws is the lead committee.)