AMERICAN COLLEGE OF EMERGENCY PHYSICIANS
Section on Tactical Emergency Medicine

General Membership Meeting
October 28, 2008
Chicago, Illinois

Minutes

Officers in attendance for all or part of the meeting: Chairman, Glenn A. Bollard, MD; Vice Chair, Stewart R. Coffman, MD, FACEP; Secretary, Richard A. Kamin, MD; Councillor, Gina M. Piazza, DO, FACEP; Alternate Councillor, Melissa W. Costello, MD, FACEP; Board Liaison, Ramon W. Johnson, MD, FACEP.

Others in attendance for all or part of the meeting: Scot Allen, EMT-P; William P Bozeman, MD, FACEP; Kathryn H. Brinsfield, MD, MPH, FACEP; Donald M Dawes, MD, FACEP; Denis FitzGerald, MD, FACEP; Jon R. Gildea, DO; William E Hauda, II, MD, FACEP; Seth Collings Hawkins, MD, FACEP; Yoichi Kato, MD; Jon R. Krohmer, MD, FACEP; Eligio Santiago Maghirang, MD; Howard K. Mell, MD, MPH; Anthony M Montoya, MD; Paul C. Nystrom, MD; Martin Payne, MD, FACEP; Marc S. Rosenthal, DO, FACEP; Wendy Ruggeri, MD; Richard B. Schwartz, MD, FACEP; Brian Lee Springer, MD, FACEP; Jon P. Strotkamp; Matthew R. Sutter, MD, FACEP; John M Wightman, MD, FACEP; George E. Kennedy, MD, FACEP; Julio M. De Pena Batista, MD.

ACEP Staff in attendance for all or part of the meeting: Rick Murray, EMT-P

Agenda

I. Opening Remarks
   Glenn A. Bollard, MD
II. Introductions
   Steward R. Coffman, MD, FACEP
III. Old Business – The Year in Review
   - Steering Committee Report
     Glenn A. Bollard, MD
   - Council Report
     Gina M. Piazza, DO, FACEP
   - Board Liaison Report
     Ramon W. Johnson, MD, FACEP
   - Newsletter Editor
     Glenn A. Bollard, MD
   - Webmaster
     Glenn A. Bollard, MD
   - TEM Section Grant
     Gina M. Piazza, DO, FACEP
IV. New Business
   - Discuss Council Resolutions for 2009
   - Discuss/Vote on proposed changes of Operational Guidelines
   - Discuss/Vote on proposed Communication Guidelines
   - Election of 2008-2009 Section Officers
     Richard A. Kamin, MD
   - Discuss Section goals for 2008-2009
     Stewart R. Coffman, MD, FACEP
Major Points Discussed

I. Dr. Glenn A. Bollard (Chair) welcomed everyone to the annual meeting.

II. Dr. Stewart R. Coffman (Vice-Chair) requested that section members and visitors sequentially introduce themselves by stating their names, where they were from, where they work, what their involvement with TEM has been in the past, and what they hope it will be in the near future. Attendees were mainly from the continental U.S. however, we had a number of individuals from foreign countries. Experience levels ranged from EM residents with no TEM training or operational experience to seasoned veterans.

III. Dr. Glenn A. Bollard (Chair) reviewed the growth of the section over the past year. It was estimated that well in excess of 10,000 e-mails concerning section business have been exchanged by the section leadership alone. Section members posted close to 100 separate announcements or topics for discussion on our ListServ. Our section has one of the most active ListServs at ACEP. Despite being only the 11th largest section, we had the 5th largest number of Web page hits and were awarded the ACEP's Most Outstanding Web Page Award for 2007-08. Our membership grew from approximately 250 members to a peak of about 293. Even with the usual end of year decrease, we had an exceptional mean growth rate of somewhere between 8-10%. A total of 3 newsletters were published this past year. Dr. Gina M. Piazza (Councillor) completed the research for her section grant. After her presentation at the annual meeting, she will consider publishing her results. A major revision of our Operational Guidelines occurred this year. Sample Communication Guidelines were written to improve efficiency and etiquette as our members interact with the ListServ, Web page, newsletter, and ACEP staff and leadership. Due to the hard work of Dr. Gina M. Piazza (Councillor) and Dr. Melissa W. Costello (Alternate Councillor) our section played a crucial role in bringing the “voice of reason” to the Council’s discussion about “excited delirium”. We hope to play a major role before the Council and the Board when they form the task force to research this issue.

Dr. Gina M. Piazza (Councillor) and Dr. Melissa W. Costello (Alternate Councillor) presented how the TEM Section leadership represented the membership on two key issues that came before the Council. The issues were “excited delirium,” and whether it should be a Federal felony to assault a health care worker in any jurisdiction.

Dr. Ramon W. Johnson (Board Liaison) presented a certificate of appreciation to Dr. Glenn A. Bollard (Chair) for being Chair these past two years. He also presented the section with ACEP’s 2007-08 Outstanding Web Page Award, which was received for the section by the Chair.

Dr. Glenn A. Bollard (Newsletter Editor) briefly discussed the newsletter. It was noted that 3 issues were produced, and the goal will be 4 for the coming year.
Dr. Glenn A. Bollard (Chair) discussed the section Web page since Dr. Jeffery C. Metzger (Web Master) was unable to attend. It was duly noted that we had received the ACEP Outstanding Web Page Award. However, the section leadership believes that much more needs to be done in this area. An extensive review is planned, and the results will be presented to the membership in the first half of the new section year.

Dr. Gina M. Piazza (Councillor) gave a PowerPoint presentation on the results of her section grant study. It was well received and a copy of it will be posted on our Web Page after the results are published in a professional journal article.

IV. Dr. Gina M. Piazza (Councillor) requested the section to think about possible resolutions to submit to the Council next year.

Dr. Glenn A. Bollard (Chair) led the discussion concerning the totally revised Operational Guidelines. Two small changes were suggested and made to the Introduction section, and the section concerning Appointed Officers. With those changes made, the vote was unanimous to accept the Operational Guidelines as written and to submit them to the Board for their review and approval.

The Chair led the discussion of the Communication Guidelines. The guidelines were not put to a vote as ACEP is about to introduce a significant change in their IT services. Once these are evaluated, a new version of the guidelines maybe be created and voted on. It was noted by some that not all announcements posted on the ListServ seem to be designed to help the section meet its objectives. We will attempt to create a place in the Newsletter and/or the new Web page, where all TM and TEMS related announcements could be posted. In the meantime, we decided that all ListServ “personal announcements” should only be several lines long and contain just enough information to allow other members to decide if they wish to request more information from the sender, or whether to access any provided links.

Dr. Glenn A. Bollard (Chair) re-presented the TEMS Core Competency Guidelines, which had been previously distributed about 5 weeks before the meeting. The vote was unanimous to form a task force that by the end of this year will have reviewed that document and revised it.

Due to time constraints, the Chair led a brief discussion of New Media Initiatives for the section. It was suggested by members that we create a Speakers Bureau, and a Public Relations Call List with prepackaged information which could be distributed in times of crisis to the media and other audiences. Possible lecture topics for SA-2010 were also discussed. Thought was given to whether we should PodCast or WebCast future annual meetings. It was resolved that what we are doing with the Web page and all of the concerns above, would be reviewed by the Steering Committee.

Due to time constraints, discussion was limited on the Ambassador/Associate Section Membership Program. Dr. Glenn A. Bollard (Chair) educated members about how other sections structure this area of membership. It was resolved that the Steering Committee would consider this topic further.

Dr. Richard A. Kamin (Secretary) conducted the elections. Nominations were requested from the floor. None being suggested, the roster of candidates for this year’s elections was put before the members. By unanimous vote they elected the following Officers; Dr. Stewart R.
Coffman (Chair), Dr. Richard A. Kamin (Vice-Chair), Dr. Matthew R. Sutter (Secretary), Dr. Glenn A. Bollard (Immediate Past Chair), Dr. Gina M. Piazza (Councillor), and Dr. Melissa W. Costello (Alternate Councillor). Appointed Officers included; Dr. Jeffery C. Metzger (Web Master), Dr. Glenn A. Bollard (Newsletter Editor), Dr. Glenn A. Bollard (Section Development Coordinator).

Dr. Stewart R. Coffman (new Chair) gave some introductory remarks. He thanked the outgoing Chair for his work. He emphasized that he wanted to keep the momentum going in the section that has been building since its inception. Due to time constraints further discussion of section goals for 2008-09 was discontinued.

V. Dr. Richard B. Schwartz from the Medical College of Georgia (MCG) gave a lecture on how they are using the “Storm Matrix” as a template to develop a TEMS training curriculum which could be taught nationally. He made a personal invitation for section members who were interested to contact him about becoming authors and/or trainers in this new system. He also lectured on the general history of TEMS, the current status of the Federal TCCC program, and what training/operations the MCG Center of Operational Medicine support.

VI. Dr. Stewart R. Coffman (new Chair) adjourned the meeting and thanked everyone for their attendance.