ACCP Clinical Policy Development Process

1. Topic suggested. Clinical Policies Committee recommends topic to Board

2. Board approves topic

3. Yes

4. Clinical Policies Subcommittee appointed by President

5. Key questions developed by subcommittee with input from open comments, ACEP Board, and Quality & Patient Safety Committee; questions finalized by Clinical Policies Committee in PICO format

6. Literature search done by professional librarian; subcommittee selects literature

7. Methodologists perform initial grading of evidence

8. Subcommittee prepares draft

9. Draft to Clinical Policies Committee

10. Clinical Policies Committee approves draft

11. Yes

12. Draft to expert reviewers, Quality & Patient Safety and Medical Legal Committees, Board, & Council Officers, and posted for 60-day open comments

13. Reviewer comments to Clinical Policies Committee

14. Draft revised as appropriate

15. Draft presented to Board for approval

16. Board approves

17. Yes

18. Clinical policy reviewed every 3 years and revised when needed

19. Interim policy review if needed

20. Approved clinical policy published in Annals of Emergency Medicine, placed on the ACEP Web site, article about policy distributed through ACEP Communications, and submitted to the ECRI Institute for abstraction; other applications developed as appropriate