Application Details
National Excellence in Bedside Teaching Award

Please read these instructions carefully. Applications must be received by the due date specified for the award to be considered. If the application deadline has not passed, the application may be resubmitted after deficiencies are addressed. Extension of the deadline will not be granted to allow resubmission.

All applications must be in English. For terms not universally known, spell out the term the first time it is used with the appropriate abbreviation in parentheses; the abbreviation may be used thereafter.

You will see a “Thank you” when your application has been successfully submitted.

Endorsement by the EM chair, chief, or program director (maximum 2 pages)
Provide a letter from the EM chair, chief, or program director outlining their assessment of the applicant’s teaching ability, area of excellence, educational role within the department, and rationale for nomination of the award. Major awards, educational efforts, etc., should be summarized. An electronic signature should be included.

Endorsement by the program’s residents and/or students (maximum 2 pages)
Provide a letter of support from designated resident(s), a petition signed by the program’s residents, or some other expression indicating support of the application by the program’s residents.

Documentation of teacher ratings (maximum 4 pages)
Include documentation of teaching ratings, including details describing the ratings categories and overall summary score, include the nominee scores and the range and mean for all program faculty scores for each year. May include the following sections:
- EM residents – minimum of five years
- Non-EM residents – minimum of three years
- Medical students – minimum of three years

Documentation of teaching awards (maximum 1 page)
Summarize any awards, certificates, evaluations, or other documentation indicating recognition of teaching excellence within the hospital, EMS system, university or extramural teaching venues with a concise description of the exclusivity and selection process.

Documentation of other supporting evidence (maximum 2 pages)
Describe programs developed or courses taught. Provide a rating of the program’s effectiveness. May include the following sections:
- Formal course didactics/curriculum preparation (eg “wound care week”)
- Superior ratings from residents or medical students for lectures, workshops, or other educational settings which are done in the home institution
- Superior ratings from residents or medical students for lectures, workshops, other educational settings by invitation to an institution supporting EM residency training but not affiliated with the home institution
- Superior ratings for CME related teaching
- Community programs (may include medical or lay person audience, including mass media)