



2024 Graduating Resident Checklist

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SEPTEMBER - JANUARY

- Be sure to use Open Book, ACEP's employer transparency search engine powered by Ivy Clinicians. openbook.acep.org
- Start researching disability insurance. Rates go up after graduation. coveredetails.net/acep/di
- Search, apply and interview for new job. [emCareers.org](https://emcareers.org)

FEBRUARY - MARCH

- Ensure that you are protected as you sign your contract for new job. acep.org/contracts
- If you're able to do it this early, complete all the paperwork you can for credentialing, and apply for a license to practice in your state.

APRIL

- Complete your last resident taxes.
- Consider loan consolidation. EMRA and ACEP have discount programs. acep.org/laurel-road
- Find a place to live.
- Secure medical malpractice insurance, life insurance and health insurance if your new employer doesn't provide it. Make sure there's not a gap between Residency and your new job. acepinsurance.com
- Apply for certification. Registration is April 23-Sept. 5. The cost is \$420. abem.org

MAY

- Register for your Qualifying (written) Exam. Registration is May 6-Oct. 10. The cost is \$960. The exam window is Oct. 28-Nov. 2.
- Once you have a state license, apply for a DEA number.
- Start working on a financial plan. myfinancialcoach.com/acep

JUNE

- Graduate. Congratulations! Move. Update your new information at ABEM, ACEP, your state Chapter and other places.
- Renew your ACEP membership to keep your community close and have access to answers as you start your job as a new attending. acep.org/renew
- Get ready for your exams. PEERprep for Physicians is free with your 3-Year Membership Bundle. acep.org/peer
- Pull out the EMRA/ACEP Practice Essentials of EM whenever you need it acep.org/practice-essentials

NOTE:

The Oral Certification Exam is administered three times in 2024. The cost is \$1,255.

- **Exam 1:** April 16 - 19
Registration is February 15 - March 21
- **Exam 2:** September 10 - 13
Registration is February 22 - August 1
- **Exam 3:** December 3-6
Registration is February 22 - November 4